



Mira Loma High School Parent Organizations



MLHS IBPO Meeting Minutes May 20, 2020 | Zoom 6:30pm

Attendance:

IB PO Board Members

President: Sandra Caraway
Vice President: Hilary McLean
Secretary: Jennifer Z Lewis
VP Development: Christan Chittenden

Staff & faculty:

Principal: Lynne Tracy
IBMYP coordinator: Rachel Volzer
IBMYP coordinator: Dave Mathews
IB Diploma coordinator: Rochelle Jacks

Committee Chairs:

Hoods & Chords: Jessica Cheong
(incoming chair)

Others:
Sarah Geiger

1. **Sandra Caraway calls meeting to order at pm**
2. **Review / Approve April meeting minutes**
 - a. Motion made to approve April 2020 meeting minutes with Hood & Chord committee correction by Hilary McLean, seconded by Christan Chittenden. Motion approved.
3. **Presidents Report – Sandra Caraway**
 - a. Sign project. Many volunteers made this project a success. Photos will be in the next Mat Matters. There are 25 signs yet to deliver.
 - b. Senior certificates & cards. These are being assembled now.
 - c. Teacher gift cards. Sent out via email. 15-20 teachers who haven't opened yet.
 - d. 2021-2022 IBPO board.
 - i. Openings: Treasurer
 - ii. Transitioning: Juhi Lee out of Hoods & Chords, Jessica Cheong will take over.
 - iii. Co Presidents: Sandy Caraway & Christan Chittenden
 - iv. Vice President Hilary McLean
 - v. VP Development: Christan Chittenden
 - vi. Secretary: Jennifer Z Lewis
4. **Principals Report – Lynne Tracey**
 - a. Next fall is looking like it will be a Hybrid model. The district is concerned w parents withdrawing students due to safety concerns. Students & Staff that have concerns may be allowed to continue Distance Learning. Negotiations are happening now.
 - b. This past month was busy. Sign project for ALL students was so great.
 - c. Virtual graduation is planned for each SJUSD High School. Link will go live & be on web site. 7pm June 4th.
 - d. Senior envelopes in process. They'll be distributed May 28-29.



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- e. Asset exchange will take place between June 1 & June 9th (see website for dates & times) –
 - i. Freshman will be June 1 & 2, Sophomores Jun 3 & 4, Juniors June 5 & 6
 - ii. Chromebook return will be June 9.
 - iii. Diploma Drive by pick up will be June 8.
 - iv. Yearbook pick up June 9 6-8pm.
- 5. IBMYP & IB Diploma Coordinator's Report** – Dave Mathews / Rochelle Jacks / Rachel Volzer
 - a. IB Diploma:
 - i. IB Assessments have been uploaded. IB international may be planning on duplicating this years model next year.
 - ii. IB scoring this year will be as follows.
 - 1. 1-internal assessment
 - 2. 2-teachers predicted grade
 - 3. 3-Accuracy of teachers predicted grade vs past IB test scores
 - 4. 4-Global average within a given subject
 - iii. No refunds are planned. Diplomas will be issued.
 - iv. Consideration going forward: Online text books for IB DL students.
 - v. 90% IB diploma students are responding to communications. College choices being collected. Date extended to June 15.
 - vi. Rochelle & Dave have been doing analysis of next year and assessing needs of specific classes.
 - vii. 5 year review next year is on schedule as of now.
 - viii. Community service is wrapping up. MYP & IB students have been getting emails if there are deficits.
 - ix. In person IB training has been cancelled – all but Texas. IB is moving to a model of on line teacher training.
 - b. MYP
 - i. Personal project for freshman is underway. Rachel met with 67 kids so far with 111 signed up to do personal project. It is going well via zoom and google forms, etc.
 - 1. Get the word out to shoot Rachel an email if any freshman are struggling.
 - ii. Budget went ok.
 - iii. Teachers are getting shuffled around.
 - iv. Trainings will be needed as well as the funded (which will primarily be via webinar for a while at least.
 - v. Incoming freshman welcome discussion.
- 6. Treasurer's Report** – Tanya Marguerite



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- a. No update
7. **Vice President Development** – Christan Chittenden
 - a. No update
8. **Committee Reports**
 - Churchill Liaison: Christan Chittenden
 - Sign up genius fundraising was done for items procured for cancelled spring event.
 - Hoods and Cords: Juhi Lee (Jessica Cheong next year)
 - There is enough inventory for the next 2 years.
 - Hospitality:
 - Teacher appreciation gift cards were emailed out.
 - Flowers dropped off to lunch staff
 - Senior Dinner: Hilary McLean
 - The Center agreed (at our request) to roll deposit & payment to June 4th, 2021
 - College Sunday: Hilary McLean
 - Online? Coordinate with district event at Rio led by Kristen Sharp.
 - Teacher Funding Requests:
 - Extended Essay Guide request by John Kushmich. (Online and booklet component.)
 - Motion made to approve \$2100 (not to exceed) for IB Extended essay course companion by Kosta Lekanides (Oxford University Press, 2016) by Hilary McLean. Seconded by Christan Chittenden. Motion passed.
9. New Business
 - a. New treasurer needed for next year's IBPO board.
 - b. IBPO, ISPO & booster
 - i. Both will be dealing with massive deficit cuts for the next year.
 - ii. MLHS Booster needs a VP and Secretary.
 - iii. Consider what items are cross over between the two groups.
10. Open Forum

Meeting adjourned at 8:13 pm